



Manual Disclosure and Barring Service (DBS) checks can be a costly and labour intensive exercise. Our online DBS Check was designed with this in mind and is fast, secure and easy to use. We firmly believe that this service will be more cost effective than your existing solution, whether that is in-house or with a third party. The DBS online portal has built in functions to enter, validate and submit basic, standard and enhanced DBS checks, as well as external ID validation and provides you with the reports you need to track progress of each case.

Key Features

- All forms accessible online, including DBS disclosure form
- Controlled levels of administration in configuring system
- Controlled levels of authorisation for verification
- Personalised email alerts for non-completion of forms by applicants
- Automated email alerts for applicants and verifiers at relevant stages of the process
- All passwords generated at random for applicants, login details verified via email
- Flexibility in creation of web content via content management system
- Ability to customise system to match chosen colour schemes
- Troubleshooting FAQ section available for users
- Production and creation of reports via report suite, including recording paper applications
- Electronic submission of online DBS form to national DBS via **employmentcheck.org.uk**
- Automatic logging of results and receipts from the DBS

Key Advantages

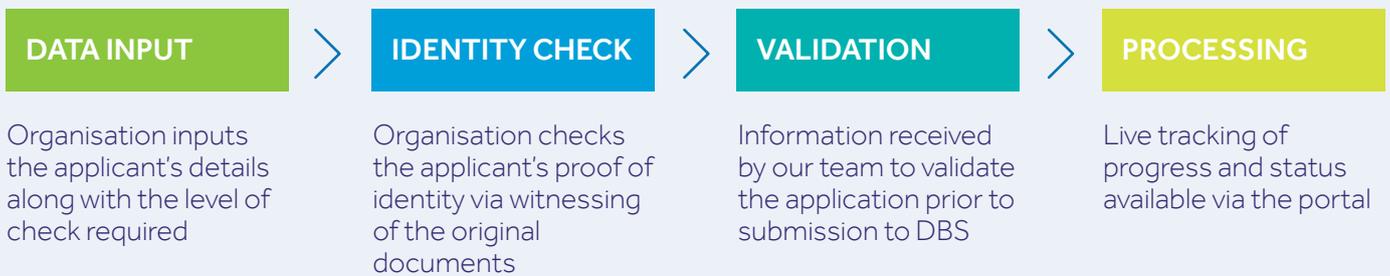
- Sophisticated online system
- Greatly reduced data error due to auto-validation of information
- No paper application forms to complete and no postage required
- Accessible online and via mobile
- Faster receipt of disclosures
- Effective on-boarding support
- Experience of working with both public sector and commercial organisations
- Professional, friendly and experienced staff
- 80% of checks processed within 48 hours
- 0% error rate due to real time data checks

Direct Debit Payments

We offer the ability for organisations that use the portal to pay their invoices monthly by Direct Debit reducing your administration costs through automatic bill management.

The **Direct Debit Guarantee** protects you and your money. It's offered by all banks and building societies that take part in the scheme.

Process



Pricing

Pricing is competitive and deliberately straightforward to include a one-off set-up fee with a choice of a personalised portal or the use of our existing one.



Ongoing, simple volume-based charges inline with the relevant DBS fee which is:



Get in touch

Get a quote today and identify the savings from using this solution by email at connect@capacitygrid.com or by phone on **020 7378 3799**. We look forward to hearing from you.